



Texas Department of Public Safety Purchase Order

P.O. Date: 12/6/2016

Blanket Order Number

405-17-P011824

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING DOCUMENTS.

V E N D O R	Vendor Number: 00020640 DR. CARY A. CONAWAY
	16101 CHALFONT CIR DALLAS , TX 75248-3545

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

S H I P T O	Texas Department of Public Safety Administration Division 5805 North Lamar Blvd Austin, TX 78752-4431 US Email: eprocurementshipping@dps.texas.gov (512) 424-2000
	Texas Department of Public Safety Finance - Accounts Payable - MSC 0130 PO Box 4087 Austin, TX 78773-0130 US Email: apinvoices@dps.texas.gov (512) 424-2060

Solicitation (Bid) No.: 405-17-B002211	Payment Terms: State of Texas Prompt Pay Shipping Terms: F.O.B., Destination Delivery Calendar Day(s) A.R.O.: 0
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Item # 5

Order of Precedence and instructions for this purchase order include:

1. Purchase Order (PO) No. 405-17-P011824
2. TXDPS Open Market Solicitation 405-17-B002211, including TXDPS Terms and Conditions, rev. 10/16 (copy attached)
3. Dr. Conaway ePS Quote No. 5588
4. Remit to address as it appears on the PO
5. Invoices must include: business name, remittance address, month of service(s) and PO number

Service Term: Award Date - 08/31/18 at \$150.00/evaluation, not to exceed \$20,000.00.

Service Period with options to renew:

Contract term will be from Date of Award through August 31, 2018 with one (1) optional, two (2) year renewal period as follows:

Renewal Option One: 9/1/2018 through 8/31/2020

Contract Monitor:

Melissa Atwood, 512-424-5163, Melissa.Atwood@dps.texas.gov

Vendor Contact:

Dr. Cary Conaway, 214-226-7104, c.conaway@sbcglobal.net

Contract Administrator:

Maria Gutierrez, 512-424-2964, Maria.Gutierrez@dps.texas.gov

Evaluation location requires controlled access. Contractors and sub-contractors will be required to submit to a Criminal History Background Check. Vendors will be required to meet the terms and conditions in Section 25. Criminal History Background Checks in the attached Texas Department of Public Safety Standard Terms and Conditions, dated 10/6/2016.

Only Texas DPS Terms & Conditions Rev. 10/06/2016 apply to this order.

Item # 1

Dr. Conaway is the Secondary Psychologist.

Notifications will be made via telephone and electronic mail. If there is no response from the primary psychologist within one (1) hour, the secondary psychologist will be contacted and then the tertiary psychologist if the secondary psychologist is not responsive within the allotted time.

Assessment services will be provided on an "as needed basis," and the primary psychologist will report to TXDPS Headquarters in Austin, Texas, to perform contractual duties. TXDPS will work to give the primary psychologist as much notice as possible, but there may be instances where the selected psychologist will be required to report within 12 hours.

At the discretion of TXDPS, TXDPS will work to give the Alternate Psychologists as much notice as possible, but there may be instances where a short notice may be given, requiring the selected Psychologist to report within 12 hours.

Per Attachment B, Section 3.1 - Psychologist shall certify, via the Texas Commission on Law Enforcement (TCOLE) website, they have reviewed and understand the requirements set forth in the TCOLE Law Enforcement Licensee Psychological Screening Manual, once TCOLE's mandated requirement is enforced.

Item # 3
Class-Item 948-76

Licensed Psychologist to Perform Pre-Employment Trooper Applicant and/or Communications Operator Evaluations - to include all of the required psychological experience as per the attached Specification Section 2.0 Qualification Required, at \$150.00 per evaluation.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
0.00	\$ 150.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 4
Class-Item 948-76

Licensed Psychologist to Perform Pre-Employment Trooper Applicant and/or Communications Operator Evaluations - to include all of the required psychological experience as per the attached Specification Section 2.0 Qualification Required, minus the ten (10) law enforcement licensee psychological evaluations, Section 2.4, at \$150.00 per evaluation.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
0.00	\$ 150.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 2

Psychologist will undergo eight (8) hours of training by current TXDPS staff psychologists regarding the TXDPS psychological evaluation process. The initial ten (10) pre-employment Trooper Trainee suitability opinions reached by the psychologist will be reviewed by TXDPS staff psychologist(s), prior to a formal suitability opinion being proffered, to ensure compliance with screening standards.

If the psychologist is unable to meet the training requirements listed above, TXDPS reserves the right to terminate the contract immediately. TXDPS also reserves the right to terminate this contract at any point for reasons unrelated to training, but in such cases will grant the contract psychologist 30 days notice.

This is a no-minimum contract, meaning contract psychologist(s) are not granted any expectation of a minimum number of pre-employment psychological evaluations.

TAX: \$ 0.00
FREIGHT: \$ 0.00
TOTAL: \$ 0.00

APPROVED

By: Maria Gutierrez, CTPM, CTCM
Phone#: (512) 424-2964

BUYER